

Get a

GREAT

PMO Role

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Lindsay Scott

PMO Manager in United Kingdom

29 results

Job alert Off



PMO Manager

Sopra Steria Recruitment Ltd

London, England, United Kingdom

Do you have experience in the delivery of complex business focused strategic change in portfolio and programme management? Strong ...



2 alumni work here

6 days ago · [in](#) Easy Apply

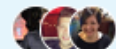


PMO Manager

NFU Mutual

Stratford-upon-Avon, Warwickshire, United Kingdom

You will have experience of managing PMO teams, in projects over £1million, through the entire project life cycle and have pr...



4 connections work here

New · [in](#) Easy Apply



IT PMO manager - Retail

Quoted Network

London, United Kingdom

Strong knoweldge and experience in efficient Change Management methods. Outstanding stakeholder management and engagement sk...

4 days ago · [in](#) Easy Apply

George.

PMO Senior Manager

George at Asda

Lutterworth, GB

The Senior PMO Manager is responsible for all programme governance, planning, RAID management and re... [sjobs.brassring.com](#)



1 connection works here

6 days ago · [in](#) Easy Apply

PMO/Operations Support Manager



NFU Mutual

PMO Manager

NFU Mutual · Stratford-upon-Avon, Warwickshire, United Kingdom

New · Posted 20 hours ago · 82 views

Save



Easy Apply



4 connections can refer you

Get referred to **increase your chances** of landing an interview.

[Ask for a referral](#)

Job description

PMO Manager – L5

Stratford upon Avon, Warwickshire

Up to £65,000 plus excellent benefits

Group Change require a PMO Manager to oversee and support the way Enterprise Portfolio Management Office (EPMO) services are delivered into projects and programmes, helping to drive the Group Change mission for 'Designing, managing and governing the change portfolio'.

Group Change provides services to the organisation to define and deliver business change in a holistic, consistent and controlled way that meets the needs of the organisation's

How you match ?

Criteria provided by job poster

Skills

- ✓ Management Project
- ✓ Management Office (PMO)
- ✓ PRINCE2
- ✓ Leadership
- ✓ Project Planning
- ✓ Change Management Project

Hi I'm Lindsay



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YOU WANT A GREAT PMO JOB
WHERE DO YOU START?

1. What Have You Got?

2. Tell Me What You've Got

**3. Are You Sure
That's What You've
Got?**

**4. And You're Sure That's
Where You're Heading?**



You've Got a Lot to Sell

- Skills
- Experience
- Knowledge
- Training
- Qualifications
- Toolset
- Behaviours
- Mindset





What makes you a credible candidate?

Evidence could include:

- Accreditation
- Security Clearance
- Academic qualifications
- Years' experience
- Domain

What level is the support service you offer?

Evidence could include:

- Projects
- Programmes
- Portfolio
- Administration / Secretarial
- Data Analysis / Interpretation
- Strategic / prioritisation
- Best / good practice

What is the most important aspect of your support service to senior management?

Evidence could include:

- Reporting
- Planning
- Risks / Issues / Change
- Resource Management
- Governance

What types of processes and tools are important in your support service?

Evidence could include:

- Enterprise PPM
- Project Planning
- Methodologies
- Resource Management
- IT
- Processes

What makes you successful in your support service?

Evidence could include:

- Success
- Failure
- Adversity
- Personality
- Approach



Now Tell Me What You've Got

The biggest problem
with a PMO resume is
you fail to show me
what your skills are

LET'S START AT THE VERY BEGINNING





The Profile

The bit that gets
glanced at




- Job Title/s
- Qualifications
- Industry Sector
- Domain
- Specialisms
- Good Stuff

FACTS PLEASE!

P3O and AIPMO IPMO-Practitioner qualified PMO Manager / PMO Lead with over fifteen years experience in financial services, business consultancy and retail sectors.

Experienced in PMO design and implementation for both programme and portfolio level PMOs. Managed over 10 PMO Analysts and Support staff. Responsible for project management delivery standards, frameworks and best practice across the organisation





Travel is to make a journey or to have an adventure to somewhere by bicycle, train, airplane, car, motorcycle, or boat. It could be an exploration to somewhere new planned or unplanned to meet new people, new things and new places. There are different types of adventures waiting for you to explore.

There are lots of places to explore. Places could be urban or suburban. Some people loves to be with nature to free their minds and refresh their souls, but some like to be in the city. You will get lots of benefits such as exploring new culture.

Career History

The bit we want
everyone to
read

Career History

1. Provide context
2. Provide mental picture
3. Show functions and services
4. Show skills / competencies
5. Show seniority
6. Include achievements



**Last couple of roles most important –
remember the shop window**

**Are You Sure
That's What
You've Got?**



**1. Training and
Development**

**2. Hirers
Requirements**



PMO Certifications Training Path

PMO Learning offer a full portfolio of PMO accredited training courses which lead to certifications. Certification courses are available at each of the four career and experience levels. These courses are complimented by further competency based training - shorter courses and classes created to help you develop your knowledge at each stage of your PMO career.



PMO Certifications

PMO Learning Competency Based Classes, Courses, Workshops, Seminars & Online Technical Behavioural Business Specialist	Level 4			AIPM IPMO-Expert	• MoP® Management of Portfolios
	Level 3	PPSO Advanced Practitioner	P3O® Practitioner	AIPM IPMO-Practitioner	• MSP® Managing Successful Programmes
	Level 2			AIPM IPMO-Foundation	• PRINCE2® Practitioner
	Level 1	PPSO Essentials	P3O® Foundation		• PRINCE2® Foundation

Level 4

Managing and Directing PMOs

Level 3

Leading and Managing PMOs

Level 2

Supporting Portfolios, Programmes Projects

Level 1

New to Working in Project Support

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Let's look at a typical job ad for a PMO role

DREAM



Can we see
evidence of this
kind of
experience in
the resume?

This is an exciting opportunity to join our new **Change & Improvement** function within CSG.

Change Support will hold the master plan for all change and improvements across **Customer** Service Group, the team will provide end to end processes & quality framework across all types of delivery. Ensuring we have the foundation **to resource** and deliver change effectively & efficiently, shaping and leading our graduate programme and supporting the launch of critical events.

The role of the PMO Manager is instrumental in the success of the **Change Portfolio Management Office** through the development & creation of **PMO services** and their effective implementation. These services are in support of all teams within the Change and Improvement function. The PMO Manager(s) will develop and own the **vision and direction** of the function.

Your Key Responsibilities

- The PMO Manager(s) **will lead a team of PMO analysts** ensuring quality, value add output that meets the stakeholders' needs and enabling key decisions to be made, the Manager(s) being empowered to make many decisions in their own right.
- Own, lead and develop the **pipeline governance process** across the Change and Improvement function ensuring the portfolio delivers the organisation strategy. Via ownership of Change Delivery Board, ensure portfolio activities contribute to the bottom line value of the organisation
- Recruit, develop and retain the **Portfolio office team**
- Work with the Change and Improvement leadership teams to define and implement the **portfolio management framework** (Ways of Working)
- Support both the Director for Change and Improvement and the Director of Ops Improvement and Change support in **agreeing programmes and projects for inclusion within the portfolio**
- Own and lead the **resource planning process** that enables the right people being assigned to the right projects at the right time. The key requirements are to support the Programme & Change managers with finding resourcing solutions that work for their people and for their programmes & projects. Providing a capacity planning, forecasting & resource tracking service across the portfolio, enabling decision making, prioritisation escalation and regular updates. Run the resource planning cycle effectively for the Change and Improvement function

Your Skills

- Strong **PPM or Strategy/Business skills** to ensure the integrity of the **Portfolio**
- Previous experience working within a **delivery, planning or programme management** environment
- Strong **leadership** and management skills
- The ability to work independently and as part of a team in a dynamically changing environment
- Strong stakeholder management skills, good at **building relationships** and **influencing** people as will need to develop and maintain robust relationships with all parts of the business
- A **strong communicator** who can drive people towards deadlines and working with process but demonstrating flexibility when required
- The ability to move between big picture (understanding the wider objectives of the portfolio) and a focus on detail
- A logical and analytical approach to problem solving, assimilating information into easy to use reports and plans
- Proficient with Microsoft Office

**And You're
Sure That's
Where
You're
Heading?**



Paternalism = your company becomes your career caretaker

Accidental career = what happens when the accidents stop

Intentional career = when you take ownership

Intentional change:

- Discover your ideal self
- Discover your real self
- Create your own learning agenda
- Experiment with and practice new habits
- Get support



Forward and Towards Not Onwards and Upwards

Less a career ladder more like a
career climbing wall



Another 4 questions

How do you define career success?

What kind of work do you want to do?

What do you want to achieve?

What talents do you want to leverage?

PMO Careers are Emerging All The Time

There is No Cookie Cutter Career Path

You Have to Own Your Own PMO Career

You've Got to Love What You Do and Where
You Do It





Thank
you!

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